



**CONGREGATION BETH SHALOM**  
**CENTER FOR JEWISH LIFE**  
**MODESTO, CALIFORNIA**

## Zoom Information

### Connecting to Zoom Requirements

- Internet Connection
- The Meeting ID Number
- Password

### Instructions

1. You will need Zoom Meeting Link
2. Zoom link provided in CBS Weekly Schedule
  - Weekly email sent to Members
  - Posted on CBS Website on front page: <http://cbsmodesto.org/>
  - Posted on CBS Facebook Page: <https://www.facebook.com/cbsmodesto>
3. You will need Zoom Password
  - Members received password via weekly email sent
  - Non-Members and Guest please contact
    - Rabbi Shalom Bochner
    - Membership & PR Committee Chair Diane Zelmanovich

### Option One

1. Click on the Zoom Link
2. Zoom Meeting will open
3. Enter meeting password
4. Click on Join Meeting button
5. When you Join Meeting a window will open that allows you to select Computer Audio and test your microphone and speakers
6. Trouble Shoot if issue occurs
  - a. Close browser
  - b. Open a new browser
  - c. Paste link into new browser

## Option Two

1. Go to <https://zoom.us/>
2. Look for “Join Meeting” Tab ( on top right hand corner)
3. Type in Meeting ID Number
  - a. ID number are the numbers on the link
  - b. Example: <https://zoom.us/j/872158514>
4. Click on join button
5. Will be asked to open Zoom, click on the open zoom button
6. Type in password
7. When you Join Meeting a window will open that allows you to select Computer Audio and test your microphone and speakers
8. You are now in the meeting

## The Zoom Menu Bar



1. Microphone icon: mute/unmute your own audio ( You can't mute or unmute the audio of others unless you are the meeting host)
2. Video icon: start/stop your video fee
3. Invite
4. Participants: list of participants
5. Share: you can share your desktop ( all apps you have open) or a specific app)
6. Chat: send a message to one person (privately) or all participants (everyone)
7. Record
8. Closed Caption: this icon will appear if closed captions are enabled
9. Breakout room: split off from the main meeting. This requires an invitation from the host
10. Leave the meeting